

## Community Highlight



Amity was established in 1848 by two brothers who immigrated via the Oregon Trail. Amity is a place of beauty, taste, and friendship. Amity is nestled within the Eola-Amity Hills

American Viticultural Area (AVA) and is located about an hour away from both Portland and the Oregon Coast. The AVA is famous for its warm days and ocean breeze cooled nights that help produce ultra-premium pinot noir grapes. Amity offers a unique mix of dining options, whether you are looking for local specialties or a casual dining experience.

## City Organization

The City of Amity operates under the Council-Manager form of government. The council consists of a mayor and six councilors nominated and elected from the city at large. The mayor serves a four-year term and the six councilors serve four-year staggered terms. The total FY 2016-2017 city budget is \$4,359,333 with a general fund budget of \$516,600. There are 8.85 FTEs, and departments include Administration, Finance, Municipal Court, Police, Public Works, Planning, Parks, Library, Water and Sewer.

## The Position

The city administrator reports directly to the Mayor and City Council. The mission of the city administrator's office is to ensure city services are performed in accordance with council policies and goals within the capability of the city's resources. The city administrator presents the city budget to the council and keeps them advised of the city's financial condition and the future needs of the city. The city administrator is responsible for the long-range strategic planning for the organization and development of recommendations to the city council on a variety of public policy issues.

Through collaboration with its citizens, other public agencies, private businesses, elected officials and city

Departments, the city administrator's office can meet or exceed these goals and the expectations of its customers and community.

## Ideal Candidate

Amity is looking for a progressive, forward-thinking "hands-on" working administrator who understands all aspects of municipal government. Amity is a friendly community, so the ideal candidate will be approachable, responsive, and down-to-earth and must be able to embrace community involvement.

The successful candidate will be a proven leader with passion for public service and an ability to work with the City Council to keep and build upon a vibrant vision for Amity. The ideal candidate must be professional and non-political, with strong fiscal discipline who can balance the priorities of departments and work to continue and improve efficient city operations. This person should have strong skills in organization, and be able to manage multiple projects and priorities. The city administrator should be proactive in bringing issues to the council and should keep the council informed in a timely and accurate manner, as well as provide his/her best professional recommendations in helping the council shape the vision of the city.

## Experience & Education

Graduation from a four year college or university with a degree in public administration, business administration, or closely related field. Knowledge of Oregon Land Use Laws preferred. Any combination of experience and education which provides the applicant with the level of required knowledge and abilities may be considered.

## Compensation & Benefits

- \$60,000 – 70,000 DOQ
- Medical, Dental, and Vision Insurance (100% City paid)
- PERS Retirement Program (100% City Paid)
- 12 Paid Holidays
- Vacation & Sick
- Equal Opportunity Employee

# City of Amity, Oregon

Population 1,620



## CITY ADMINISTRATOR

**\$60,000 - \$70,000**

*Plus Benefits*

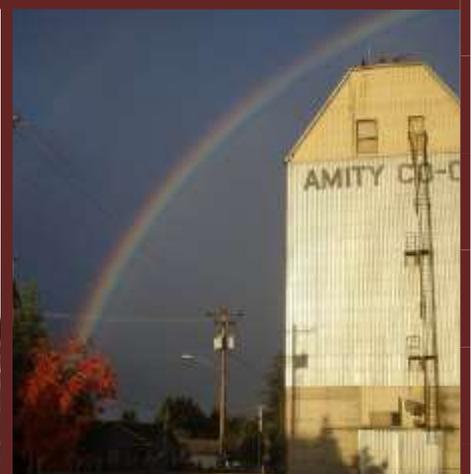
Apply by

**October 03, 2016**

*(open until filled)*



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Amity is a charming rural town that offers local artisan shops and great wine tasting. Amity is a place where friendships begin and where residents enjoy the simplicity of a relaxed lifestyle in small town Oregon.